

February 2012

Sun Mon Tue Wed Thu Fri Sat

1
2
3 IND
* Orientation 8:00-11:00
* Our view - HR 11:00-12:00
Lunch (30 min)
* Awareness / Ethics 12:30-1:30
* Driving 1:30-3:30 pm
4 Also attend class 2 / 29

**Building Lives
Building Futures**

Training Room
2662 Elmwood Rd
Rockford, IL 61103

Locations
EH = 2662 Elmwood
IND= 4060 McFarland

Training Office numbers:
815-639-2779 & 2728

Fax: 815-654-6445

E-mail:
tsharp@milestone-inc.org
dlangan@milestone-inc.org

5
6 EH
* Human Rts 8-12
Lunch (30 min)
* Abuse / Neglect 12:30-3:30
7 EH
* Growth 8-10:30
* Vitals 10:30-1 pm
Lunch
* Wellness 1:30-3:30
8 EH
* Basic Health 8-12
Lunch
* Tour 12:30-2:30
* Asst ADL's 2:30-4:30
9 EH
* Med Administration 8-4:30 pm
10 EH
* Service Plans 8-3 pm
Lunch (30 min)

11
12
13 EH
* Human Int. & Comm. 8-noon
Lunch (30 min)
* CPR / FA 12:30-4:30
14 EH
* Safety 8-10 am
* Intro to Milestone & DD 10-3:30
Lunch (30 min)
15
16
17 IND
* Orientation 8:00-11:00
* Our view - HR 11:00-12:00
Lunch (30 min)
* Awareness / Ethics 12:30-1:30
* Driving 1:30-3:30 pm
18 Also attend class 3 / 8




19
20 EH
* Human Rts 8-12
Lunch (30 min)
* Abuse / Neglect 12:30-3:30
21 EH
* Growth 8-10:30
* Vitals 10:30-1 pm
Lunch
* Wellness 1:30-3:30
22 EH
* Basic Health 8-12
Lunch
* Tour 12:30-2:30
* Asst ADL's 2:30-4:30
23
24 EH
* Service Plans 8-3 pm
Lunch (30 min)
25

26
27 EH
* Human Int. & Comm. 8-noon
Lunch (30 min)
* CPR / FA 12:30-4:30
28 EH
* Safety 8-10 am
* Intro to Milestone & DD 10-3:30
Lunch (30 min)
29 EH
Crisis Prevention 8:30-4:30
(Comforty Clothes & full shoes)



March 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	3 Attend class on 3 / 28
4	5 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12:30 - 3:30	6 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm Lunch * Wellness 1:30 - 3:30	7 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	8 <u>EH</u> * Med Administra- tion 8 - 4:30 pm	9 <u>EH</u> * Service Plans 8 - 3 pm Lunch (30 min)	10
11	12 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30	13 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3:30 Lunch (30 min)	14	15 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	16 Milestone's 3rd Annual Wellness day	17 Attend class on 4 / 12 
18	19 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12:30 - 3:30	20 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm Lunch * Wellness 1:30 - 3:30	21 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	22	23 <u>EH</u> * Service Plans 8 - 3 pm Lunch (30 min)	24
25	26 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30	27 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3:30 Lunch (30 min)	28 <u>EH</u> Crisis Prevention 8:30 - 4:30 (Comfy Clothes & full shoes)	29	30 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	31 Attend class on 4 / 25

Building Lives
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April 2012



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	<u>2 E H</u> * Human Rts 8 - 12 L u n c h (3 0 m i n) * Abuse / Neglt 12 : 3 0 - 3 : 3 0	<u>3 E H</u> * Growth 8 - 10 : 3 0 * Vitals 10 : 3 0 - 1 p m L u n c h * Wellness 1 : 3 0 - 3 : 3 0	<u>4 E H</u> * Basic Health 8 - 12 L u n c h * Tour 12 : 3 0 - 2 : 3 0 * Asst ADL's 2 : 3 0 - 4 : 3 0	5	<u>6 E H</u> * Service Plans 8 - 3 p m L u n c h (3 0 m i n)	7
8 Easter 	9 Holiday Off	<u>10 E H</u> * Human Int. & Comm. 8 - noon L u n c h (3 0 m i n) * CPR / FA 12 : 3 0 - 4 : 3 0	<u>11 E H</u> * Safety 8 - 10 a m * Intro to Milestone & DD 10 - 3 : 3 0 L u n c h (3 0 m i n)	<u>12 E H</u> * Med Admini- stration 8 - 4 : 3 0 p m	<u>13 IND</u> * Orientation 8 : 0 0 - 1 1 : 0 0 * Our view - HR 1 1 : 0 0 - 1 2 : 0 0 L u n c h (3 0 m i n) * Awareness / Ethics 1 2 : 3 0 - 1 : 3 0 * Driving 1 : 3 0 - 3 : 3 0 p m	14 Attend class on 5 / 1 0
15	<u>16 E H</u> * Human Rts 8 - 12 L u n c h (3 0 m i n) * Abuse / Neglt 12 : 3 0 - 3 : 3 0	<u>17 E H</u> * Growth 8 - 10 : 3 0 * Vitals 10 : 3 0 - 1 p m L u n c h * Wellness 1 : 3 0 - 3 : 3 0	<u>18 E H</u> * Basic Health 8 - 12 L u n c h * Tour 12 : 3 0 - 2 : 3 0 * Asst ADL's 2 : 3 0 - 4 : 3 0	19	<u>20 E H</u> * Service Plans 8 - 3 p m L u n c h (3 0 m i n)	21
22 Training Room 2662 Elmwood Rd Rockford, IL 61103 Locations EH = 2662 Elmwood IND= 4060 McFarland Training Office numbers: 815-639-2779 & 2728 Fax: 815-654-6445 E-mail: tsharp@milestone-inc.org dlangan@milestone-inc.org	<u>23 E H</u> * Human Int. & Comm. 8 - noon L u n c h (3 0 m i n) * CPR / FA 12 : 3 0 - 4 : 3 0	<u>24 E H</u> * Safety 8 - 10 a m * Intro to Milestone & DD 10 - 3 : 3 0 L u n c h (3 0 m i n)	<u>25 E H</u> Crisis Prevention 8 : 3 0 - 4 : 3 0 (C o m f y C l o t h e s & f u l l s h o e s)	26	<u>27 IND</u> * Orientation 8 : 0 0 - 1 1 : 0 0 * Our view - HR 1 1 : 0 0 - 1 2 : 0 0 L u n c h (3 0 m i n) * Awareness / Ethics 1 2 : 3 0 - 1 : 3 0 * Driving 1 : 3 0 - 3 : 3 0 p m	28 Attend class on 5 / 1 0 & 5 / 3 0
29	<u>30 E H</u> * Human Rts 8 - 12 L u n c h (3 0 m i n) * Abuse / Neglt 12 : 3 0 - 3 : 3 0					

May 2012



Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		1 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm L u n c h * Wellness 1:30 - 3:30	2 <u>EH</u> * Basic Health 8 - 12 L u n c h * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	3	4 <u>EH</u> * Service Plans 8 - 3 pm L u n c h (3 0 m i n)	5	
	6	7 <u>EH</u> * Human Int. & Comm. 8 - noon L u n c h (3 0 m i n) * CPR / FA 12:30 - 4:30	8 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3:30 L u n c h (3 0 m i n)	9	10 <u>EH</u> * Med Administra- tion 8 - 4:30 pm	11 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 L u n c h (3 0 m i n) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	12 Attend class on 5 / 30 & 6 / 14
	13 Mom's Day 	14 <u>EH</u> * Human Rts 8 - 12 L u n c h (3 0 m i n) * Abuse / Neglt 12:30 - 3:30	15 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm L u n c h * Wellness 1:30 - 3:30	16 <u>EH</u> * Basic Health 8 - 12 L u n c h * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	17	18 <u>EH</u> * Service Plans 8 - 3 pm L u n c h (3 0 m i n)	19
	20	21 <u>EH</u> * Human Int. & Comm. 8 - noon L u n c h (3 0 m i n) * CPR / FA 12:30 - 4:30	22 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3:30 L u n c h (3 0 m i n)	23	24 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 L u n c h (3 0 m i n) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	25 <u>EH</u> * Human Rts 8 - 12 L u n c h (3 0 m i n) * Abuse / Neglt 12:30 - 3:30	26 Attend class on 6 / 14
	27	28 Memorial Day	29 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm L u n c h * Wellness 1:30 - 3:30	30 <u>EH</u> Crisis Prevention 8:30 - 4:30 (Comfy Clothes & Full shoes)	31 <u>EH</u> * Basic Health 8 - 12 L u n c h * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30		

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inc.org



June 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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1 EH 2
 * Service Plans
 8 - 3 pm
 Lunch (30 min)

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3	4 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30	5 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3:30 Lunch (30 min)	6	7	8 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	9 Attend class on 6 / 27
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10	11 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12:30 - 3:30	12 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm Lunch * Wellness 1:30 - 3:30	13 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	14 <u>EH</u> * Med Administration 8 - 4:30 pm	15 <u>EH</u> * Service Plans 8 - 3 pm Lunch (30 min)	16
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17 Dad's day	18 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30	19 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3:30 Lunch (30 min)	20	21	22 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	23 Attend class on 7 / 12
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24	25 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12:30 - 3:30	26 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm Lunch * Wellness 1:30 - 3:30	27 <u>EH</u> Crisis Prevention 8:30 - 4:30 (Comfy Clothes & full shoes)	28 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	29 <u>EH</u> * Service Plans 8 - 3 pm Lunch (30 min)	30
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July 2012

Sun Mon Tue Wed Thu Fri Sat

1	<u>2 E H</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12 : 30 - 4 : 30	<u>3 E H</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3 : 30 Lunch (30 min)	4th of July 	5	<u>6 IND</u> * Orientation 8 : 00 - 11 : 00 * Our view - HR 11 : 00 - 12 : 00 Lunch (30 min) * Awareness / Ethics 12 : 30 - 1 : 30 * Driving 1 : 30 - 3 : 30 pm	7 Attend class on 7 / 25
8	<u>9 E H</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12 : 30 - 3 : 30	<u>10 E H</u> * Growth 8 - 10 : 30 * Vitals 10 : 30 - 1 pm Lunch * Wellness 1 : 30 - 3 : 30	<u>11 E H</u> * Basic Health 8 - 12 Lunch * Tour 12 : 30 - 2 : 30 * Asst ADL's 2 : 30 - 4 : 30	<u>12 E H</u> * Med Administration 8 - 4 : 30 pm	<u>13 E H</u> * Service Plans 8 - 3 pm Lunch (30 min)	14
15	<u>16 E H</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12 : 30 - 4 : 30	<u>17 E H</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3 : 30 Lunch (30 min)	18	19	<u>20 IND</u> * Orientation 8 : 00 - 11 : 00 * Our view - HR 11 : 00 - 12 : 00 Lunch (30 min) * Awareness / Ethics 12 : 30 - 1 : 30 * Driving 1 : 30 - 3 : 30 pm	21 Attend class on 8 / 9
22	<u>23 E H</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12 : 30 - 3 : 30	<u>24 E H</u> * Growth 8 - 10 : 30 * Vitals 10 : 30 - 1 pm Lunch * Wellness 1 : 30 - 3 : 30	<u>25 E H</u> Crisis Prevention 8 : 30 - 4 : 30 (Comforty Clothes & full shoes)	<u>26 E H</u> * Basic Health 8 - 12 Lunch * Tour 12 : 30 - 2 : 30 * Asst ADL's 2 : 30 - 4 : 30	<u>27 E H</u> * Service Plans 8 - 3 pm Lunch (30 min)	28
29	<u>30 E H</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12 : 30 - 4 : 30	<u>31 E H</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3 : 30 Lunch (30 min)				

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August 2012

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dlangan@milestone-inc.org

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 <u>IND</u>	4 Attend class on 8/29
					* Orientation 8:00-11:00 * Our view - HR 11:00-12:00 Lunch (30 min) * Awareness / Ethics 12:30-1:30 * Driving 1:30-3:30 pm	
5	6 <u>EH</u> * Human Rts 8-12 Lunch (30 min) * Abuse / Neglt 12:30-3:30	7 <u>EH</u> * Growth 8-10:30 * Vitals 10:30-1 pm Lunch * Wellness 1:30-3:30	8 <u>EH</u> * Basic Health 8-12 Lunch * Tour 12:30-2:30 * Asst ADL's 2:30-4:30	9 <u>EH</u> * Med Administration 8-4:30 pm	10 <u>EH</u> * Service Plans 8-3 pm Lunch (30 min)	11
12	13 <u>EH</u> * Human Int. & Comm. 8-noon Lunch (30 min) * CPR / FA 12:30-4:30	14 <u>EH</u> * Safety 8-10 am * Intro to Milestone & DD 10-3:30 Lunch (30 min)	15	16	17 <u>IND</u> * Orientation 8:00-11:00 * Our view - HR 11:00-12:00 Lunch (30 min) * Awareness / Ethics 12:30-1:30 * Driving 1:30-3:30 pm	18 Attend class on 9/13
19	20 <u>EH</u> * Human Rts 8-12 Lunch (30 min) * Abuse / Neglt 12:30-3:30	21 <u>EH</u> * Growth 8-10:30 * Vitals 10:30-1 pm Lunch * Wellness 1:30-3:30	22 <u>EH</u> * Basic Health 8-12 Lunch * Tour 12:30-2:30 * Asst ADL's 2:30-4:30	23	24 <u>EH</u> * Service Plans 8-3 pm Lunch (30 min)	25
26	27 <u>EH</u> * Human Int. & Comm. 8-noon Lunch (30 min) * CPR / FA 12:30-4:30	28 <u>EH</u> * Safety 8-10 am * Intro to Milestone & DD 10-3:30 Lunch (30 min)	29 <u>EH</u> Crisis Prevention 8:30-4:30 (Comfy Clothes & full shoes)	30 <u>IND</u> * Orientation 8:00-11:00 * Our view - HR 11:00-12:00 Lunch (30 min) * Awareness / Ethics 12:30-1:30 * Driving	31 <u>EH</u> * Human Rts 8-12 Lunch (30 min) * Abuse / Neglt 12:30-3:30	Attend class on 9/13 & 9/26

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Labor Day 	4 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm Lunch * Wellness 1:30 - 3:30	5 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	6	7 <u>EH</u> * Service Plans 8 - 3 pm <i>Lunch (30 min)</i>	8
9	10 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30	11 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10:30 - 3:30 Lunch (30 min)	12	13 <u>EH</u> * Med Administration 8 - 4:30 pm	14 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	15 Attend class on 9/26
16	17 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12:30 - 3:30	18 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm Lunch * Wellness 1:30 - 3:30	19 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	20	21 <u>EH</u> * Service Plans 8 - 3 pm <i>Lunch (30 min)</i>	22
23	24 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30	25 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10:30 - 3:30 Lunch (30 min)	26 <u>EH</u> Crisis Prevention 8:30 - 4:30 <small>(Comforty Clothes & full shoes)</small>	27	28 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	29 Attend class on 10/11 & 10/31
30						



October 2012

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Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1 <u>EH</u> * Human Rts 8 - 12 L u n c h (3 0 m i n) * Abuse / Neglt 1 2 : 3 0 - 3 : 3 0	2 <u>EH</u> * Growth 8 - 10 : 3 0 * Vitals 1 0 : 3 0 - 1 p m L u n c h * Wellness 1 : 3 0 - 3 : 3 0	3 <u>EH</u> * Basic Health 8 - 1 2 L u n c h * Tour 1 2 : 3 0 - 2 : 3 0 * Asst ADL's 2 : 3 0 - 4 : 3 0	4	5 <u>EH</u> * Service Plans 8 - 3 p m L u n c h (3 0 m i n)	6	
	7	8 <u>EH</u> * Human Int. & Comm. 8 - noon L u n c h (3 0 m i n) * CPR / FA 1 2 : 3 0 - 4 : 3 0	9 <u>EH</u> * Safety 8 - 10 a m * Intro to Milestone & DD 10 - 3 : 3 0 L u n c h (3 0 m i n)	10	11 <u>EH</u> * Med Admini- stration 8 - 4 : 3 0 p m	12 <u>IND</u> * Orientation 8 : 0 0 - 1 1 : 0 0 * Our view - HR 1 1 : 0 0 - 1 2 : 0 0 L u n c h (3 0 m i n) * Awareness / Ethics 1 2 : 3 0 - 1 : 3 0 * Driving 1 : 3 0 - 3 : 3 0 p m	13 Attend class on 1 0 / 3 1 & 1 1 / 8
	14	15 <u>EH</u> * Human Rts 8 - 1 2 L u n c h (3 0 m i n) * Abuse / Neglt 1 2 : 3 0 - 3 : 3 0	16 <u>EH</u> * Growth 8 - 10 : 3 0 * Vitals 1 0 : 3 0 - 1 p m L u n c h * Wellness 1 : 3 0 - 3 : 3 0	17 <u>EH</u> * Basic Health 8 - 1 2 L u n c h * Tour 1 2 : 3 0 - 2 : 3 0 * Asst ADL's 2 : 3 0 - 4 : 3 0	18	19 <u>EH</u> * Service Plans 8 - 3 p m L u n c h (3 0 m i n)	20
	21	22 <u>EH</u> * Human Int. & Comm. 8 - noon L u n c h (3 0 m i n) * CPR / FA 1 2 : 3 0 - 4 : 3 0	23 <u>EH</u> * Safety 8 - 10 a m * Intro to Milestone & DD 10 - 3 : 3 0 L u n c h (3 0 m i n)	24	25	26 <u>IND</u> * Orientation 8 : 0 0 - 1 1 : 0 0 * Our view - HR 1 1 : 0 0 - 1 2 : 0 0 L u n c h (3 0 m i n) * Awareness / Ethics 1 2 : 3 0 - 1 : 3 0 * Driving 1 : 3 0 - 3 : 3 0 p m	27 Attend class on 1 1 / 8
	28	29 <u>EH</u> * Human Rts 8 - 1 2 L u n c h (3 0 m i n) * Abuse / Neglt 1 2 : 3 0 - 3 : 3 0	30 <u>EH</u> * Growth 8 - 10 : 3 0 * Vitals 1 0 : 3 0 - 1 p m L u n c h * Wellness 1 : 3 0 - 3 : 3 0	31 Halloween <u>EH</u> Crisis Prevention 8 : 3 0 - 4 : 3 0 (Comfy Clothes & full shoes)			



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Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	2 <u>EH</u> * Service Plans 8 - 3pm Lunch (30 min)	3
4	5 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30	6 <u>EH</u> * Safety 8 - 10am * Intro to Milestone & DD 10 - 3:30 Lunch (30 min)	7	8 <u>EH</u> * Med Administration 8 - 4:30pm	9 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30pm	10 Attend class on 11 / 28 & 12 / 13
11	12 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12:30 - 3:30	13 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1pm Lunch * Wellness 1:30 - 3:30	14 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	15	16 <u>EH</u> * Service Plans 8 - 3pm Lunch (30 min)	17
18	19 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30	20 <u>EH</u> * Safety 8 - 10am * Intro to Milestone & DD 10 - 3:30 Lunch (30 min)	21 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / E 12:30 - 1:30 * Driving 1:30 - 3:30pm	22 Thanksgiving (offices closed)	23	24 Attend class on 12 / 13
25	26 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12:30 - 3:30	27 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1pm Lunch * Wellness 1:30 - 3:30	28 <u>EH</u> Crisis Prevention 8:30 - 4:30 (Comforty Clothes & full shoes	29 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	30 <u>EH</u> * Service Plans 8 - 3pm Lunch (30 min)	





December 2012

Building Lives
Building Futures



Training Room
2662 Elmwood Rd
Rockford, IL 61103

Locations
EH = 2662 Elmwood
IND= 4060 McFarland

Training Office numbers:
815-639-2779 & 2728

Fax: 815-654-6445

E-mail:
tsharp@milestone-inc.org
dlangan@milestone-inc.org

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA	4 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3:30 Lunch	5	6	7 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / Ethics 12:30 - 1:30 * Driving	8
9	10 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12:30 - 3:30	11 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm Lunch * Wellness 1:30 - 3:30	12 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	13 <u>EH</u> * Med Administra- tion 8 - 4:30 pm	14 <u>EH</u> * Service Plans 8 - 3 pm Lunch (30 min)	15
16	17 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30	18 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3:30 Lunch (30 min)	19 <u>EH</u> Crisis Prevention 8:30 - 4:30 (Comforty Clothes & full shoes	20 <u>IND</u> * Orientation 8:00 - 11:00 * Our view - HR 11:00 - 12:00 Lunch (30 min) * Awareness / Ethics 12:30 - 1:30 * Driving 1:30 - 3:30 pm	21 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12:30 - 3:30	22 Attend class on 1 / 10 / 31 & 1 / 30 / 31
23	24	25 Christmas Day 	26 <u>EH</u> * Growth 8 - 10:30 * Vitals 10:30 - 1 pm Lunch * Wellness 1:30 - 3:30	27 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12:30 - 2:30 * Asst ADL's 2:30 - 4:30	28 <u>EH</u> * Service Plans 8 - 3 pm Lunch (30 min)	29
30	31 <u>EH</u> * Human Comm. 8 - noon Lunch (30 min) * CPR / FA 12:30 - 4:30 					



Milestone Inc.

January 2013

Building Lives
Building Futures

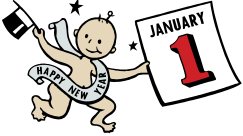
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 New Years Day 	2 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3 : 30 Lunch (30 min)	3	4 <u>IND</u> * Orientation 8 : 00 - 11 : 00 * Our view - HR 11 : 00 - 12 : 00 Lunch (30 min) * Awareness / Ethics 12 : 30 - 1 : 30 * Driving 1 : 30 - 3 : 30 pm	5 Attend class on 1 / 30
6	7 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12 : 30 - 3 : 30	8 <u>EH</u> * Growth 8 - 10 : 30 * Vitals 10 : 30 - 1 pm Lunch * Wellness 1 : 30 - 3 : 30	9 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12 : 30 - 2 : 30 * Asst ADL's 2 : 30 - 4 : 30	10 <u>EH</u> * Med Admini- stration 8 - 4 : 30 pm	11 <u>EH</u> * Service Plans 8 - 3 pm Lunch (30 min)	12
13	14 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12 : 30 - 4 : 30	15 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3 : 30 Lunch (30 min)	16	17	18 <u>IND</u> * Orientation 8 : 00 - 11 : 00 * Our view - HR 11 : 00 - 12 : 00 Lunch (30 min) * Awareness / Ethics 12 : 30 - 1 : 30 * Driving 1 : 30 - 3 : 30 pm	19 Attend class on 2 / 14
20	21 <u>EH</u> * Human Rts 8 - 12 Lunch (30 min) * Abuse / Neglt 12 : 30 - 3 : 30	22 <u>EH</u> * Growth 8 - 10 : 30 * Vitals 10 : 30 - 1 pm Lunch * Wellness 1 : 30 - 3 : 30	23 <u>EH</u> * Basic Health 8 - 12 Lunch * Tour 12 : 30 - 2 : 30 * Asst ADL's 2 : 30 - 4 : 30	24	25 <u>EH</u> * Service Plans 8 - 3 pm Lunch (30 min)	26
27	28 <u>EH</u> * Human Int. & Comm. 8 - noon Lunch (30 min) * CPR / FA 12 : 30 - 4 : 30	29 <u>EH</u> * Safety 8 - 10 am * Intro to Milestone & DD 10 - 3 : 30 Lunch (30 min)	30 <u>EH</u> Crisis Prevention 8 : 30 - 4 : 30 (Comfy Clothes & full shoes)	31		



Milestone Inc.

February 2013

Sun Mon Tue Wed Thu Fri Sat

Building Lives
Building Futures

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1 IND
 * Orientation
 8:00 - 11:00
 * Our view - HR
 11:00 - 12:00
 Lunch
 (30 min)
 * Awareness /
 Ethics
 12:30 - 1:30
 * Driving
 1:30 - 3:30 pm

2
 Attend
 class on
 2 / 14
 &
 2 / 27

3 10 EH
 * Human Rts
 8 - 12
 Lunch
 (30 min)
 * Abuse /
 Neglt
 12:30 - 3:30

5 EH
 * Growth
 8 - 10:30
 * Vitals
 10:30 - 1 pm
 Lunch
 * Wellness
 1:30 - 3:30

6 EH
 * Basic
 Health -
 Intro 8 - 12
 Lunch
 * Tour
 12:30 - 2:30
 * Asst ADL's
 2:30 - 4:30

7

8 EH
 * Service
 Plans
 8 - 3 pm
 Lunch
 (30 min)

9

10 11 EH
 * Human Int.
 & Comm.
 8 - noon
 Lunch
 (30 min)
 * CPR / FA
 12:30 - 4:30

12 EH
 * Safety
 8 - 10 am
 * Intro to
 Milestone &
 DD 10 - 3:30
 Lunch (30 min)

13

14 EH
 * Med
 Admini-
 stration
 8 - 4:30 pm



15 IND
 * Orientation
 8:00 - 11:00
 * Our view - HR
 11:00 - 12:00
 Lunch
 (30 min)
 * Awareness /
 Ethics
 12:30 - 1:30
 * Driving
 1:30 - 3:30 pm

16
 Attend
 class on
 2 / 27
 &
 3 / 14

17 10 EH
 * Human Rts
 8 - 12
 Lunch
 (30 min)
 * Abuse /
 Neglt
 12:30 - 3:30

19 EH
 * Growth
 8 - 10:30
 * Vitals
 10:30 - 1 pm
 Lunch
 * Wellness
 1:30 - 3:30

20 EH
 * Basic
 Health 8 - 12
 Lunch
 * Tour
 12:30 - 2:30
 * Asst ADL's
 2:30 - 4:30

21

22 EH
 * Service
 Plans
 8 - 3 pm
 Lunch
 (30 min)

23

24 25 EH
 * Human Int.
 & Comm.
 8 - noon
 Lunch
 (30 min)
 * CPR / FA
 12:30 - 4:30

26 EH
 * Safety
 8 - 10 am
 * Intro to
 Milestone &
 DD 10 - 3:30
 Lunch (30 min)

27 EH
 Crisis
 Prevention
 8:30 - 4:30
 (Comfy
 Clothes
 & full shoes)

28